
Job title:	Automotive Service Technician
Location:	
Reports To:	Service Director
Employment Category:	Full-time
FLSA Status:	Non-exempt

Since 1963 Liberty Superstores, owned and operated by the Patnoe family, with four generations of car dealers, has been proud to serve the Black Hills of South Dakota and the surrounding area. Liberty Superstores has grown to 9 franchises in 4 locations in Rapid City. We have the best selection of new vehicles from Chrysler, Jeep, Mazda, Mitsubishi, Volkswagen, Hyundai, Fiat, Dodge and Ram!

Job Summary:

We are looking for a skilled automotive service technician to maintain and repair vehicles. You will be responsible for troubleshooting and fixing issues in order to maximize reliability and functionality. An excellent auto mechanic has good eye-hand coordination and manual dexterity. They are well-versed in complex mechanical or electrical systems of vehicles and have excellent problem-solving abilities. They must also be good communicators to provide advice to service advisors.

Duties and Responsibilities:

- Diagnoses, maintains, and repairs vehicle automotive systems including engine, transmission, electrical steering, suspension, brakes, air conditioning.
- Inspect vehicle computer and electronic systems to repair, maintain and upgrade.
- Conduct routine maintenance work (replacing fluids, lubricating parts etc.) aiming to vehicle functionality and longevity Recommend future maintenance and advise motorists on good vehicle use.
- Repair or replace broken or dysfunctional parts and fix issues (e.g. leaks).
- Provide accurate estimates (cost, time, effort) for a repair or maintenance job.
- Maintains and accurate log of work performed and issues.
- Perform quality service at all times and notify management of any issues that may arise.
- Maintain knowledge of new technical information and techniques in formal training sessions in order to stay ahead of the rapidly changing automotive technology world.
- Maintain equipment and tools in good condition.
- Maintain a clean and safe work environment at all times.
- Performs related duties as assigned.

Required Skills/Abilities:

- Excellent knowledge of mechanical, electrical and electronic components of vehicles.
- Working knowledge of vehicle diagnostic systems and methods.
- Ability to handle various tools (e.g. pliers) and heavy equipment (e.g. lift).
- Ability to operate equipment and move vehicles in a safe manner at all times.
- Willingness to observe all safety precautions for protections against accidents, dangerous fluids, chemicals etc.
- Excellent analytical and problem-solving skills.

- Excellent customer service skills.
- Ability to visually diagnose mechanical issues.
- Proficient with computer diagnostic equipment and software.
- Ability to read service and repair manuals.
- Ability to perform repairs in a timely fashion.
- Ability to read work orders.
- Ability to communicate clearly and effectively

Physical Requirements/Work Environment:

- Must be able to work safely in a loud and noisy work area.
- Exposure to shop environment such as noise, dust, odors and fumes, chemicals and adhesives.
- Must be able to regularly lift and or move up to 50 lbs.
- Often required to bend, stretch, kneel, and squat to perform repairs and inspections.
- Must be able to inspect vehicle to determine repairs needed.

Minimum Qualifications:

- High school diploma or equivalent is preferred.
- Certification from a vocational school or completion of apprenticeship is preferred.
- Automotive Service Excellence (ASE) certification desired.
- Proven experience as an automotive service technician to understand the duties and responsibilities of the position.
- Must hold and maintain a valid driver’s license.

Certification:

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Employee signature below indicates the employee's understanding of the requirements, essential functions and duties of the position. Employee also agrees that this job description is subject to change as needed based on Liberty Superstores requirements.

Signatures:

Employee _____ Date _____

Manager _____ Date _____